



This page must be completed regardless of whether or not you, your spouse or your parents (if dependent) filed taxes in 2017.

**B. Tax Filer Income Authentication:** Complete the grid below for the people in Section A that did or will file a 2017 federal tax return.

<b>Student : Tax Filer</b>	<input type="checkbox"/> Taxes Filed - <u>IRS Data Retrieval Tool Used on FAFSA</u> - (Skip to section E) <input type="checkbox"/> Taxes Filed - IRS Data Retrieval Tool <u>Not Used on FAFSA</u> - Attach the student's * 2017 IRS Tax Return Transcript to this form and complete the wages in the next column. <input type="checkbox"/> Filed Tax Extension - Attach student's 2017 IRS Form 4868** and all W-2(s). If self-employed, provide a signed statement of 2017 AGI and Taxes Paid.	\$ _____ 2017 wages from box 1 of W-2s
<b>Parent 1: Tax Filer</b>	<input type="checkbox"/> Taxes Filed - <u>IRS Data Retrieval Tool Used.on FAFSA</u> - (Skip to section E) <input type="checkbox"/> Taxes Filed - IRS Data Retrieval Tool <u>Not Used on FAFSA</u> - Attach parent's *2017 IRS Tax Return Transcript to this form and complete the wages in the next column. <input type="checkbox"/> Filed Tax Extension – Attach parent's 2017 IRS Form 4868** and all W-2(s). If self-employed, provide a signed statement of 2017 AGI and Taxes Paid.	\$ _____ 2017 wages from box 1 of W-2s
<b>Parent 2: Tax Filer</b>	<input type="checkbox"/> Taxes Filed - <u>IRS Data Retrieval Tool Used on FAFSA</u> - (Skip to section E) <input type="checkbox"/> Taxes Filed - IRS Data Retrieval Tool <u>Not Used on FAFSA</u> - Attach parent's *2017 IRS Tax Return Transcript to this form and complete the wages in the next column. <input type="checkbox"/> Filed Tax Extension – Attach parent's 2017 IRS Form 4868** and all W-2(s). If self-employed, provide a signed statement of 2017 AGI and Taxes Paid.	\$ _____ 2017 wages from box 1 of W-2s
<b>Spouse, if married: Tax Filer</b>	<input type="checkbox"/> Taxes Filed - <u>IRS Data Retrieval Tool Used on FAFSA</u> - (Skip to section E) <input type="checkbox"/> Taxes Filed - IRS Data Retrieval Tool <u>Not Used on FAFSA</u> - Attach the spouse's *2017 IRS Tax Return Transcript to his form and complete the wages in the next column. <input type="checkbox"/> Filed Tax Extension - Attach spouse's 2017 IRS Form 4868** and all W-2(s). If self-employed, provide a signed statement of 2017 AGI and Taxes Paid.	\$ _____ 2017 wages from box 1 of W-2s

\* See 1<sup>st</sup> page for instructions to obtain a 2017 Tax Return Transcript.

\*\*Tax Extension documents, 2017 IRS Form 4868, are only accepted through October 15, 2019.

**C. Non-Tax Filer Income Authentication:** Complete the grid below for the people in Section A who did not file or are not required to file a 2017 federal tax return. A copy of the W-2(s) from each employer must be attached to this form.

	Income Earned In 2017?	Income/Employer	2017 Income Earned	W-2's Attached (check)
<b>Student Non-Tax Filer</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		\$	<input type="checkbox"/>
			\$	<input type="checkbox"/>
<b>Parent 1 Non-Tax Filer</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		\$	<input type="checkbox"/>
			\$	<input type="checkbox"/>
<b>Parent 2 Non-Tax Filer</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		\$	<input type="checkbox"/>
			\$	<input type="checkbox"/>
<b>Spouse, if married Non-Tax Filer</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		\$	<input type="checkbox"/>
			\$	<input type="checkbox"/>

Student's Name: \_\_\_\_\_

Last 4 SSN #: \_\_\_\_\_

**D.** If you, your spouse (if married), or parent(s) (if dependent) indicated “No” in **section C AND** earned no income, you must provide the information below explaining how you met the following basic needs.

Basic Need	Annual Amount Spent	How was the need met?
Housing	\$	
Utilities	\$	
Food	\$	
Transportation	\$	

**E.** Were you, your spouse (if married) or parent self-employed in 2017? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please provide the total amount of business income for you \$\_\_\_\_\_ your spouse \$\_\_\_\_\_  
 Parent 1 \$\_\_\_\_\_ Parent 2 \$\_\_\_\_\_ This information should be listed on line 12 of IRS form 1040.

**F.** Did any person listed in **Section A** receive Supplemental Nutrition Assistance Program (SNAP, formerly known as food stamps) at any time during 2016 or 2017 calendar years? \_\_\_\_\_ Yes \_\_\_\_\_ No

**G.** Did any person listed in **Section A** pay child support in 2017? \_\_\_\_\_ Yes \_\_\_\_\_ No

If YES, complete the information below for each child.

Name of person who paid child support	Name of person to whom child support was paid	Name of child for whom child support was paid	Annual amount of child support paid in 2017
			\$
			\$
			\$
			\$
			\$

**H.** Were you, your spouse (if married), or parent (if dependent) a member of the U.S. Armed Forces (not National Guard or Reservist) in 2017? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, indicate the total amount received in 2017 for food (BAS) and other allowances (e.g. Drill Sergeant pay, Parachute pay, re-enlistment bonus). This information may be available on your Leave and Earnings Statement.

Food \$ \_\_\_\_\_ (January through December 2017)      Other allowances \$ \_\_\_\_\_ (do not include military housing) (January through December 2017)

**I. High School Completion Status**

One of the following documents must be provided to CCMS indicating your high school completion status when you begin college in 2019-2020. The items with an asterisk (\*) are requested by the Admissions Office as part of the normal admission process. You may have already provided this document. Please review the list of acceptable documents and indicate your response below.

The education information: \_\_\_\_\_ is attached with the verification documents, or  
 \_\_\_\_\_ has already been provided to CCMS Admissions

- a. A copy of the student's high school diploma.
- \* b. A copy of the student's official final high school transcript that shows the date when the diploma was awarded.
- \* c. A copy of the student's General Educational Development (GED) certificate or GED transcript.
- \* d. An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- \* e. If state law requires a homeschooled student to obtain a secondary school completion credential for home school (other than a high school diploma or recognized equivalent), a copy of that credential.
- \* f. If state law does not require a homeschooled student to obtain a secondary school completion credential for home school (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a home school setting.

**If the student is unable to obtain the documentation listed above, he or she must contact the Financial Aid Office.**

In addition to this V5 Worksheet, you must complete the 2019-2020 Identity and Statement of Educational Purpose Form.

**5. Sign this Verification Worksheet**

By signing this Verification Worksheet, I/we certify that all the information reported on this worksheet is complete and correct. **If dependent, at least one parent must sign. Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

\_\_\_\_\_  
 Student's Signature (required)

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Parent's Signature (dependent students only)

\_\_\_\_\_  
 Date

**SUBMIT DOCUMENTS TO:**

Office of Financial Aid, Cincinnati College of Mortuary Science  
 645 W North Bend Rd Cincinnati, OH 45224

(513) 761-3333 FAX (513) 618-1930 PHONE

To expedite processing, please scan/email to rromandini@ccms.edu